



Responsible adult policy for staff under 18

Essex International Jamboree welcomes 16 and 17 year old members of both Scouting and Guiding to be members of staff. We are committed to ensuring under 18 staff are supported in their roles. It is the responsibility of all adults at Essex International Jamboree to ensure the welfare of all young people at the event. This policy document outlines who is specifically responsible for the welfare of under 18 volunteer staff.

All 16 and 17 year old volunteer staff will be supported by our Under 18 Staff Support Team. This team will be made up of 5 Adults responsible for all under 18 staff across all directorates.

There are 2 categories of under 18 staff at EIJ 2020 and the following defines how responsibility for these categories is assigned:

1. Those camping with their own group on a participant subcamp:
 - i) During working hours, they are the responsibility of the Under 18 Staff Support Team and team leader.
 - ii) Outside of their designated working hours they are the responsibility of their group leader.
2. Those camping on the staff subcamp (either as a group or individually) are under the full responsibility of the Under 18 Staff Support Team. However, when fulfilling their Jamboree staff role it is expected that their team leader will be their first point of contact.

During the event the Under 18 Staff Support Team will be responsible for the following:

- Daily welfare of under 18 staff
- Ensuring that under 18 staff are adhering to the Jamboree Code of Conduct particularly in relation to alcohol and safeguarding.
- Maintaining acceptable behaviour.
- Ensuring all timings are adhered to, e.g. start/finish times for staff work teams, mealtimes and quiet times (on staff sub camp).

Although this list is not exhaustive, a common sense approach should prevail and it is the overall responsibility of the relevant Team Leader to ensure all daily welfare needs are met.

All Team Leaders must supply the Under 18 Welfare Team with a copy of the staff rota and notify the team of any changes during the Jamboree.

Under 18 Staff will complete the online Safeguarding and Safety training and be expected to attend on their first day/evening at the jamboree a briefing on: responsibilities, safeguarding and support for them as young people involved in the Jamboree.